



# The Honor Society of Phi Kappa Phi

## Auburn University Chapter

### *Student Vice Presidents*

**Description:** The Student Vice Presidents (2) shall serve on the Council of Students; serve as co-chairs of the Council; and perform duties as assigned by the President.

#### **Primary Responsibilities**

- Assist the President in forming the Council of Students and recruit members to the Council each year.
- Plan and chair at least one meeting of the Council of Students per semester.
- Plan and implement at least one academic event per year for Phi Kappa Phi students on campus.
- Plan and implement at least one social event per year for Phi Kappa Phi students on campus.
- Communicate with Vice President of Membership to obtain a listing of last year's initiated juniors and their email addresses, in order to update database of membership for the Council of Students each fall.
- Communicate with students who are current members of Phi Kappa Phi on campus to encourage their participation in Council meetings, initiation ceremonies, and other events planned by the Chapter.
- Maintain and update the Auburn University Chapter's Facebook account, sending out pertinent updates and notices regarding student-centered activities.
- Send out a communication regarding scholarship opportunities to all current members on campus each spring and encourage applications.